



SAN DIEGO
HOUSING
COMMISSION

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San Diego Housing Commission Reinvestment Task Force (RTF) RTF Bylaws and Legal Services Update September 18, 2025

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RTF Bylaws and Legal Services Updates

On or about August 22, 2025, San Diego Housing Commission, on behalf of the RTF, issued a Request for Quote (RFQT) for As-Needed Legal Services to the RTF. The RFQT was issued to Christensen and Spath, LLP for response. On August 26, 2025, Christensen and Spath, submitted its fee proposal. The proposal was deemed responsive and rates submitted were determined to be reasonable.



RTF Bylaws and Legal Services Updates

SCOPE OF SERVICES

- Review documents associated with the establishment of the RTF, including applicable policies and resolutions
- Review RTF bylaws for compliance with applicable City of San Diego and County of San Diego policies and resolutions
- Review of RTF bylaws for conflict-of-interest issues
- Determine any risk and liability exposure issues
- Provide a written legal opinion on the bylaws for review and approval of the RTF Board Members
- Provide as needed legal opinion on various subjects.
- Prepare, review and/or modify legal documents utilized by the RTF in the course of business to ensure compliance with applicable federal, state and local law. These documents may include Board agendas and meeting minutes.
- Other as needed legal services as required.



RTF Bylaws and Legal Services Updates

NEXT STEPS

- Execute an Agreement with Christensen and Spath, LLP
- Request a review and opinion of the proposed bylaws





RTF Bylaws and Legal Services Updates

Questions

